

Ders Verme Hareketliliği Örnek Yazışma Metni – Asil Listede Yer Alan Adaylar İçin

Aşağıdaki metin örnek niteliğindedir. Adaylar dilerlerse bu metinden faydalanabilir ya da metin üzerinde uygun gördükleri değişiklikleri yaparak yazışmalarında kullanabilirler.

Dear Sir/Madam/Prof. Smith,

My name is John Doe, I am a professor/assoc.prof.dr/assist.prof.dr/lecturer at the department of at Karadeniz Technical University, Turkey.

This is to enquire about the possibility of a Staff Mobility visit to your institution under the Erasmus+ Programme.

I am on the main list of my home university for an Erasmus+ Staff Mobility and I will receive Erasmus+ funding from my home university. In this context, I would like to visit your institution for Erasmus+ Staff Mobility - Teaching Assignments.

I am planning to visit your university, specifically the department of, between the dates of 10.05.2023 – 15.05.2023.

Could you please inform me about your availability?

As a final remark, I would like to remind that, as it is obligatory to have an inter-institutional agreement for Erasmus+ Staff Mobility for Teaching Assignments, our Erasmus+ Office is ready to start the EWP Dashboard procedure for the signing of an inter-institutional agreement with your university (student mobility may be included or excluded from the agreement according to your institution's decision).

Looking forward to hearing from you.

Kind regards

Uyarı: Eğer söz konusu kurumun üniversitemizle bölümünüz kapsamında ikili anlaşması varsa gri renkle işaretlenmiş kısmı çıkarınız.

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